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## MEETING MINUTES

FARMINGTON HILLS HISTORICAL COMMISSION

City of Farmington Hills

**May 11, 2016**

7:30 p.m.

### HERITAGE & HISTORY CENTER

At Heritage Park, Farmington Road

Farmington Hills, MI

[www.fhgov.com](http://www.fhgov.com)

248-871-2540

1. CALLED TO ORDER BY: Chairman Willyard at 7:44 p.m.
2. MEMBERS PRESENT: Pam Correll, John Scott, Earl Baxtresser, Lee Cox, John Willyard  
MEMBERS ABSENT: Sherrie Stewart  
LIAISON TO HERITAGE & HISTORY MUSEUM: Brian Golden  
OTHERS PRESENT: James Hulett
3. APPROVAL OF AGENDA: Scott made a **motion** to accept as written, 2<sup>nd</sup> by Baxtresser; approved 5-0
4. APPROVAL OF MINUTES: Baxtresser noted that the minutes have his name misspelled. He made a **motion** to approve the minutes of April 13, 2016, after correcting the spelling of his name. Cox seconded; motion carried 5-0.

#### UNFINISHED BUSINESS:

##### A. Museum Accession/De-Accession Reviews

Golden showed Cook business ledger books contained in 1 of 4 tubs recently donated to the Museum. They were formerly owned by Judy Cook.

##### B. Museum Improvement

1. External Step Railings - Cox reported that the purchase order for making and installing a railing has been approved and they will be installed shortly.
2. Plans for re-structuring the interior still waiting on for drawings that have been promised.  
Note- after the meeting an informal walk-through was conducted through the unused rear storage room that could be integrated into the museum functional space.

##### C. Membership

Guest James Hulett attended our meeting because he is interested in becoming a member of the Historical Commission.

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### D. Brick Walk Brick Sales

1. Baxtresser delivered all the engraved bricks that have been ordered to date. He and Golden will arrange installation. The cost for the engraving was \$225.00.
2. He had purchased a strap of the larger bricks for \$88.34, and a strap of the smaller bricks for \$78.66 and he is storing them on his property.
3. Correll made a **motion** to reimburse Baxtresser a total of \$392.00 for the above brick related expenditures from the Commission's budget. Cox seconded the motion; motion carried 5-0.

### E. Stolberg Memorial

1. Cox and Baxtresser reviewed materials emailed by Stewart. Baxtresser indicated he would be willing to travel to Kalamazoo to pick up the bench, saving shipping costs.
2. The Commission indicated a preference for the 2" x 10" machined bronze memorial plaque and having it recessed into the bench.
3. While all thought the teak bench shown in the materials was attractive, the Commission would be interested in exploring an all aluminum bench as an alternative.
4. The Commission indicated a willingness to supplement the Stolberg Memorial Fund if needed for a bench and plaque that exceeded current funds.
5. Scott described the quality of art done for him by noted artist Peter Koenig. He obtained a quote from Koenig of \$250.00 to make a drawing of Stuart Little looking into a drain pipe. Baxtresser showed photos of laser engraving done on polished marble created from photographs that were very impressive. Koenig's drawing could be laser engraved onto a marble slab and placed at the foot of the Stuart Little Marker. Cox made a **motion** to authorize spending the \$250.00 to have Koenig create the Stuart Little drawing. This motion was seconded by Correll; motion carried 5-0.

### F. Historical Markers

#### 1. Stuart Little Sign-

- a. A buffer of large stones has been placed around the sign location.
- b. The sign is packed and ready to send to Sewah for repairs which will cost \$900.00. The Commission felt it unfair that we should have to pay for damage caused by maintenance staff. However, a **motion** was made by Baxtresser and seconded by

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Cox to pay for this repair; motion carried 5-0.

2. Pasadena Park- on hold

3. Palmer Sherman House- awaiting deed information

G. Publications

No report

H. Heritage Tourism

It was suggested that the possibility of having the Heritage and History Center added to the AAA listing of local area attractions be investigated. Scott will look into this.

6. New Business

7. Points of Interest/Updates

Golden reported that he has recently been made President of the Friends of the Governor Warner Mansion. The City of Farmington is looking into turning over the stewardship and upkeep of the Warner Mansion to this group for \$1.00 per year to privatize Mansion expenses. Operation of the Mansion will be modeled after the plan the City of Farmington Hills has in place with Golden for the Heritage and History Center.

8. Correspondence

A. Stewart email of 5/11/2016 concerning the lawn bench and plaque options from Landscapeforms.

B. FHHDC Agenda for 05/11/2016

D. Email from Mark Stec to J. Willyard dated 04/26/2016 provided Sewah costs for sign repair

E. Baxtresser summary of Heritage Brick Paver Schedule & Inventory for 5/11/2016

F. Farmington Hills Historical Commission General Fund Expenditure Report through 5/11/2016

9. Public Comments

10. Commissioner's Comments

None

11. **Liaison ACTION ITEMS**

None beyond the passing along of correspondence and budget materials.

Next Meeting: June 8, 2016 Location: Heritage and History Center

Meeting was adjourned at 9:45 p.m.

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Respectfully Submitted,

John Willyard,

Acting Recording and Corresponding Secretary