

**MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
August 18, 2015 – 7:00 PM
City Hall – South Conference Room
31555 W. Eleven Mile Road**

**Approved
9/15/2015**

CALLED TO ORDER BY: Co-Chair Carol Kurth

MEMBERS PRESENT: Jeff Stewart, Carol Kurth, Rita Roberts, Katherine Massey, Abe Aon, Betti Pool and Elsie McKeown.

MEMBERS ABSENT: Triman Jagdev, Michelle Zerbi, Lincoln Avery, Carol Posby and Jan Dolan.

OTHERS PRESENT: Charmaine Kettler-Schmult, staff liaison.

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	APPROVAL OF MINUTES:	Minutes of May 19, 2015 were reviewed.	MOTION BY: Jeff Stewart SUPPORT BY: Rita Roberts Motion to accept the minutes of May 19, 2015 as submitted. MOTION CARRIED: 7- 0.
4	COORESPONDENCE AND ANNOUNCEMENTS:	Charmaine Kettler-Schmult shared information on the next BCSEM meeting scheduled for September 16, 2015 at Flatrock, MI.	
5	ADDITIONS TO AGENDA:	None	
6	REVIEW OF CALENDAR:	The dates for the Spring Plant Swap – May 21.	
7A	AGENDA ITEM: Old Business: Riparian Subcommittee update	Jeff Stewart updated the commission. The subcommittee has will wait until after summer to visit more locations.	
8A	AGENDA ITEM: New Business: Membership	Carol Kurth spoke to the Commission about the need to recruit new members. Commissioners will talk with other residents that may be interested.	
8B	AGENDA ITEM: New Business: BCSEM Quarterly Meeting	Members discussed hosting the December meeting. Additional discussions will be held at the next meeting. Staff will contact the BCSEM president for guidelines on preparing for the meeting. Jeff Stewart and Betti Pool agreed to be on the subcommittee.	MOTION BY: Jeff Stewart SUPPORT BY: Rita Roberts Motion to sponsor the BCSEM meeting at Longacre House on December 3, 2015. MOTION CARRIED: 7-0
8C	AGENDA ITEM: New Business: BC Awards	The Commission selected the graphic to be used in the awards program. A guest speaker and subcommittee will be selected at the next regular meeting.	

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9.	PUBLIC COMMENTS:	None	
10.	COMMISSIONER COMMENTS:	Jeff Stewart shared the dates of the upcoming ARC workshops on waterside preservation.	
11.	ADJOURNMENT		Meeting adjourned at 8:05 PM.
	MINUTES PREPARED BY	Charmaine Kettler-Schmult, Beautification Commission Liaison	