

**MEETING MINUTES
HISTORIC DISTRICT COMMISSION
CITY OF FARMINGTON HILLS
February 11, 2015 – 7:30
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI**

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
1	CALL TO ORDER:	The meeting was called to order at 7:30 pm	
2	ROLL CALL:	<p>MEMBERS PRESENT: Steve Olson, Joan Barber, Michael Hegarty, Ken Klemmer</p> <p>MEMBERS ABSENT: Don Millington, David Johnston, Ken Weikal</p> <p>OTHERS PRESENT: Staff Liaison Stec</p>	
3	APPROVAL OF AGENDA:		<p>MOTION BY: HEGARTY SUPPORT BY: BARBER</p> <p>APPROVE AS PRESENTED</p> <p>MOTION CARRIED: 4-0</p>
4A	UNFINISHED BUSINESS: Farmington Hills Cemetery Findings Report	Discussion deferred to future meeting when draft is complete.	
4B	UNFINISHED BUSINESS; <u>PRELIMINARY HISTORIC DISTRICT STUDY COMMITTEE REPORT</u> LOCATION: 26291 Pillsbury PARCEL ID: 23-15-351-020	Members to continue working on designated sections and provide a draft report at March meeting. Research needs to be done with SHPO to see if photos are still required to be in black and white. The homeowners will be contacted when draft report is being reviewed.	
5A	NEW BUSINESS: <u>2014 ANNUAL REPORT</u>	The draft report was reviewed. Several revisions and additions were identified. The power point presentation was previewed. The report will be presented to Planning Commission on February 26, 2015.	<p>MOTION BY: HEGARTY SUPPORT BY: KLEMMER</p> <p>ACCEPT REPORT WITH REVISIONS</p> <p>MOTION CARRIED: 4-0</p>

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5B	NEW BUSINESS: <u>FY 2015 BUDGET</u>	<p>The letter from the Finance Director stating that the 2015 budget amount would remain at the 2014 level of \$5,121 was presented to the commission.</p> <p>Chair Olson is to provide Staff Liaison Stec with a list of historic markers that are in need of repair. Stec is to take photos for presentation and evaluation of which markers may be in need of refurbishment.</p> <p>The anticipated 2015 expenditures were reviewed and approved.</p>	<p>MOTION BY: BARBER SUPPORT BY: KLEMMER</p> <p>ACCEPT BUDGET AMOUNT AND EXPENDITURE ALLOCATIONS AS PRESENTED</p> <p>MOTION CARRIED: 4-0</p>
5C	NEW BUSINESS: <u>2015 ANNUAL CALENDER</u>	The calendar was reviewed. A public outreach event was added in May 2014. Tentatively on the 12 th or 19 th from 4:30 to 8:30. The meeting will be held at the Longacre House or at the Spicer House. Stec is to get availabilities from both venues. The main purpose of the meeting is to allow owners of designated districts an opportunity to look through the information on file for their property.	
6A	POINTS OF INTEREST/UPDATES: Orange Risdon Map Reproduction	Monday February 16, was set as the date to take the map to White Reproduction for comparison with print copies.	
6B	POINTS OF INTEREST/UPDATES: Sarah Fisher Property	<p>Chair Olson provided the following update information from Scott Elliot with Newmark Grubb Knight Frank on the status of the disposition of the property.</p> <ul style="list-style-type: none"> • Formal approval for sale must be approved at Ascension Health Coporate level; still awaiting that approval, much longer process than anticipated • Marketing, as a result, has been backed off • There has been some interest in the property from an earlier showing as well as a showing earlier in the week 	
6C	POINTS OF INTEREST/UPDATES: Publicity Opportunities	Commissioners Olson and Hegarty are to continue working on scripts for videos.	
6D	POINTS OF INTEREST/UPDATES: Edward Beals House Historic Marker Dedication	Commissioner Klemmer is to provide a few dates for the ceremony. The ceremony will be on a Wednesday to best accommodate the availability of the Farmington Observer editor and photographer. A date in the spring will be targeted.	
7	CORRESPONDENCE:	Mail distributed	<p>MOTION BY: KLEMMER SUPPORT BY: HEGARTY</p> <p>AUTHORIZE THE</p>

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
			<p>EXPENDITURE OF \$50 FOR THE PAYMENT ANNUAL MEMBERSHIP DUES TO THE HISTORICAL SOCIETY OF MICHIGAN</p> <p>MOTION CARRIED: 4-0</p>
8	PUBLIC COMMENTS:	<p>Several members of the Farmington Hills Historical Commission (FHHC) joined the meeting to discuss the progress of the map prints and having the map hung on the wall across from the Community Room. The FHHC members reinforced that they would like protection measures taken while the map is in transport. FHHC Chair, John Willyard commented that the current colors on the map are likely not the original colors due to the map having been varnished in the past. Discussion ensued on the historical process of varnishing maps. Lee Cox was designated as the FHHC member to be present for the hanging of the map in its final location.</p>	
9	COMMISSIONER COMMENTS:	None.	
10A	APPROVAL OF MINUTES: December 10, 2014	<p>Approved with minor revisions including the addition of Commissioner Klemmer to the absent list, support of the motion to approve the agenda was corrected from being Klemmer to Hegarty.</p>	<p>MOTION BY: HEGARTY SUPPORT BY: KLEMMER</p> <p>APPROVE THE MINTUES WITH MINOR REVISIONS</p> <p>MOTION CARRIED: 4-0</p>
11	ADJOURNMENT:	Meeting adjourned at 9:00	
	MINUTES PREPARED BY	Mark Stec, HDC Staff Liaison	