

**MEETING MINUTES
HISTORIC DISTRICT COMMISSION
CITY OF FARMINGTON HILLS
JUNE 14, 2017 – 7:30 PM
FARMINGTON HILLS CITY HALL –COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI**

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
1	CALLED TO ORDER:	The meeting was called to order at 7:30 pm by Ken Klemmer.	
2	ROLL CALL:	<p>MEMBERS PRESENT: Ken Klemmer, Michael Hegarty, Gania Kandalraft, Steve Olson Joan Barber, Paul Sewick</p> <p>MEMBERS ABSENT: Bryan Brincat</p> <p>OTHERS PRESENT: Mayor Pro Tem Valerie Knol</p>	
3	APPROVAL OF AGENDA:	<p>Moved to approve agenda.</p> <p>Motion passed to approve agenda.</p>	<p>MOTION BY: OLSON SUPPORT BY: HEGARTY</p> <p>MOTION TO APPROVE AGENDA.</p> <p>MOTION CARRIED: 5-0</p>
4A	UNFINISHED BUSINESS: ALLOCATION OF FUNDS FOR NEW HISTORIC MARKERS HD #314 AND HD #212	<p>HDC received funds from two homeowners for the historic markers. The marker text is currently being reviewed for approval.</p> <p>The budget also includes funding for Preservation Farmington window workshop event.</p> <p>Move to motion funding for two historic markers and Preservation Farmington window demonstration workshop event.</p>	<p>MOTION BY: OLSON SUPPORT BY: HEGARTY</p> <p>MOTION TO APPROVE HDC FUNDING OF TWO MARKERS AND PARTNERSHIP EVENT.</p> <p>MOTION CARRIED: 6-0</p>
5A	NEW BUSINESS: WELCOME NEW COMMISSIONER	Commissioners welcomed new member Paul Sewick.	
5B	NEW BUSINESS: APPOINT STUDY COMMITTEE FOR HD #314 WILLIAM GATES HOUSE	<p>Commission seeks more information for the HD #314 William Gates House marker. Currently, there is little information on the house. In order to obtain new information on the history of the property, a study committee needs to form. Commissioner Paul Sewick started to research the history of the house, including timeframe of construction. Further research and a site visit will be conducted with the committee.</p> <p>Angeline Lawrence talked to homeowner for</p>	<p>MOTION BY: OLSON SUPPORT BY: SEWICK</p> <p>MOTION TO APPROVE APPOINTMENT OF PAUL SEWICK, KEN KLEMMER, AND MICHAEL HEGARTY AS PART OF THE STUDY COMMITTEE TO DRAFT TEXT FOR MARKER.</p> <p>MOTION CARRIED: 6-0</p>

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		<p>possible site visit to ask questions and take notes of existing conditions.</p> <p>Move to motion appointment of Paul Sewick, Ken Klemmer, and Michael Hegarty to the study committee to seek accurate depiction of home to draft marker history.</p>	
6A	<p>POINTS OF INTEREST/UPDATES: EVENT WITH PRESERVATION FARMINGTON</p>	<p>The event is tentatively set for September 16. The cost is \$1000 for Michigan Historic Preservation Network to administer event. FH HDC is able to sponsor a portion of required funds as part of a scholarship. How funds will be dispersed is yet to be finalized. Commission suggests that there should be a cut-off date for registration to determine if event is viable. Commission determined the sign up date cut-off should be August 15, 2017. This gives all parties a month's notice of event viability.</p> <p>FH HDC to contribute \$800, but if event does not happen, funds will return to commission budget. Contribution is yet to be determined how it will be distributed as scholarship. Commission is unsure how much Preservation Farmington will contribute to event funding.</p> <p>Commission seeks a room in the Nature Center for the upcoming Preservation Farmington windows workshop. There are liability issues with hosting the event at Chairperson Ken Klemmer's house.</p> <p>Commissioner Steve Olson to coordinate with Staff Liaison Angeline Lawrence to create and distribute promotional flier or postcard to historic district community members.</p> <p>Move to motion allocation of up to \$800 for window workshop, to teach residents of historic homes how to maintain their properties, provided by the Michigan Historic Preservation Network with the cut-off date of August 15, 2017 to determine viability of event.</p>	<p>MOTION BY: HEGARTY SUPPORT BY: OLSON</p> <p>MOTION TO APPROVE ALLOCATION OF \$800 TO FUND WINDOW WORKSHOP PROVIDED BY MHPN WITH A CUT-OFF DATE OF AUGUST 15 TO DETERMINE PRACTICALITY OF EVENT.</p> <p>MOTION CARRIED: 6-0</p>
7A	<p>CORRESPONDENCE ADMINISTRATIVE C OF A FOR HD #202 BOORN-HALSTED HOUSE – TWO AIR CONDITIONING UNITS</p>	<p>Chairperson Ken Klemmer signed off on certificate of appropriateness. Project has already been approved by the commission to add two air-conditioning unit, which are not to be seen from the front of the house.</p>	

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7B	CORRESPONDENCE	HDC received magazines and periodicals from historic preservation publications.	
8	PUBLIC COMMENTS	N/A	
9	COMMISSIONER'S COMMENTS	Commission discussed the John Glick house. With John Glick's passing, discussion about adding an auxiliary plaque to existing historic marker about Glick and his pottery. The house is presumed to be occupied, but just as a residence and not a pottery. Plaque to include importance of pottery and years of service. Topic to be included in next month's meeting agenda as unfinished business. A. Lawrence to contact current homeowner to discuss potential to include additional plaque to property. S. Olson to draft text for plaque.	
10	APPROVAL OF MINUTES: MAY 10, 2017	Moved to approve May 10, 2017 meeting minutes with minor change of text in 6A to move to 6B, and date of letter to be added.	<p>MOTION BY: HEGARTY SUPPORT BY: OLSON</p> <p>MOTION TO APPROVE MEETING MINUTES FROM MAY 10 MEETING WITH MINOR ADJUSTMENTS.</p> <p>MOTION CARRIED: 6-0</p>
11	ADJOURNMENT:	Meeting adjourned at 8:15 pm	
	MINUTES PREPARED BY:	Gania Kandalraft, Commissioner	