

**MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
October 25, 2016 – 6:25 PM
City Hall – Community Room
31555 W. Eleven Mile Road**

**Approved
2/21/2017**

CALLED TO ORDER BY: Co-Chair Carol Kurth

MEMBERS PRESENT: Elsie McKeown, Abe Aon, Betti Pool, Rita Roberts, Katherine Massey, Jeff Stewart and Carol Posby.

MEMBERS ABSENT: Michelle Zerbi and Jan Dolan.

OTHERS PRESENT: Charmaine Kettler-Schmult, Staff Liaison

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFORMATION	FORMAL MOTIONS:
3	APPROVAL OF MINUTES:	Minutes of September 20, 2016 were reviewed.	MOTION BY: Betti Pool SUPPORT BY: Katherine Massey Motion to accept the minutes of September 20, 2016. MOTION CARRIED: 8-0
4	COORESPONDENCE AND ANNOUNCEMENTS:	Carol Kurth shared the KMB newsletter. Charmaine Kettler-Schmult shared information relayed by Lincoln Avery about the annual KMB meeting and awards program.	
5	APPROVAL OF AGENDA:	The agenda was approved as published.	
6	REVIEW OF CALENDAR:	No changes.	
7A	AGENDA ITEM: New Business: BC Awards Program Rehearsal	Charmaine Kettler-Schmult updated the Commission on the award program. A survey will be available to guests to express their preference of time of day for the awards program. After the awards program is complete a subcommittee of members will meet with staff to talk about changes to the program for next year. Commissioners rehearsed and critiqued the awards program presentation and slides.	
8	Commissioner Comments:	None	
9.	Adjournment:		Meeting adjourned at 7:50 PM.
	MINUTES PREPARED BY	Charmaine Kettler-Schmult, Beautification Commission Liaison	