

**MEETING MINUTES EMERGENCY PREPAREDNESS COMMISSION
CITY OF FARMINGTON HILLS
AUGUST 03, 2015 – 5:15PM
FARMINGTON HILLS CITY HALL-COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336**

CALLED TO ORDER BY KERRY JACKSON

MEMBERS PRESENT: Jackson, Tutak, DeFranco, Massey, Szymusiak, York, Wecker, Avie, Faine, Marashai, Mintz, and Sloan

LIAISONS PRESENT: Neufeld, and Warthman

OTHERS PRESENT: Falkowski, and Moyna

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	EVACUATION AND SHELTER ROUTES	In event of evacuation go outside, cross over to Police department and congregate in lobby located to the West of City Hall.	
3	APPROVAL OF AGENDA	08/03/2015	MOTION BY: WECKER SUPPORT BY: FAINE MOTION CARRIED: All
4	APPROVAL OF MINUTES	08/03/2015	MOTION BY: WECKER SUPPORT BY : FLEMING TO APPROVE THE MINUTES AS SUBMITTED MOTION CARRIED: ALL
5	<u>AGENDA ITEM: Events, Act & Programs</u>	There were 77 people trained at the Hands-Only CPR demo at FF. Faine introduced a potential theme for next year's booth in order to get a better location and attendance. (poor location this year) Set up a cooling Center. General consensus of commissioners that it would be a natural niche for EPC as our mission is to give residents the information and education to protect themselves in situations such as oppressive heat. Poster boards could be used to describe symptoms of heat related illnesses. Water to be passed out-different stores could be asked to donate. Could also include First Aid.	
	CPR/AED Class	The next class offered will be from 5:30-9 p.m. on August 10, 2015. To register, email Erin Karlson @ ekarlson@fhgov.com or call 248-871-2802. 17 people are registered at this time. CPR instruction for FH school coaches will take place this week. 36 are registered. One class has been completed with 12 coaches. Card to be renewed every 2 years.	
	PrepareAthon Sept. 10, 2015 from 7-9 PM Partners FEMA & YMCA Six Stations Home Security – Speaker: Warthman (FPS) Identity Theft – Speaker from FHPD How to use 911 – Dispatch changes. Pets and Disasters –Dr. Ast Neighbors Helping	<u>September is National Preparedness Month</u> 1. Spelling of PrepareAthon! – DeFranco stated that in order to be counted by FEMA we need to use the correct spelling. Gillian Pines to be notified to correct. (done) 2. Wecker suggested that we add Hands Only CPR as an additional session – Speaker Sloan. Also, give out Child Safety Kits at the Neighbors Helping Neighbors and/or Personal	

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	Neighbors – Sandy Alschult Personal Safety – Speaker Bixman (FHPD) Hands Only CPR-Joel Sloan	Safety session. 3. Dr Ast confirmed by Tutak. 4. The Lassie Project discussed as a potential addition. More research needed by Szymusiak.	
	Other:		
7	AGENDA ITEM: MI & REG CCCEP	<ul style="list-style-type: none"> • Citizens Corp is looking to put on a region 2 conference the last week of Jan or first week of Feb. WCCC is supplying the venue. Up to 12 speakers being considered. • CERT train the trainer Sept. 24-26, 2015 with Tutak presenting and York attending. 	
8	LIAISON REPORTS: FHFD-Neufeld FHPD- No Liaison	<ul style="list-style-type: none"> • FHFD offers car seat safety inspections on August 15 by appt. Call 248 871-2800. • No damage reported from last night’s storm. • Safety Officer training – Aug. 22, 2015 @ FHFD Station 5. • Ham Radio testing planned. 	
	Farmington Public Safety-Warthman	<ul style="list-style-type: none"> • Thanks to the EPC volunteers for help with Farmington Fireworks. • There were only 15 extra runs during the four days of the Festival. • Special thanks to Joel Sloan who volunteered all day Friday as security for Festival. 	
9	PUBLIC COMMENT(S)	NONE	

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10	COMMISSIONERS' COMMENTS	<p>Potentially 2 grants may be available to EPC were briefly discussed in July meeting.</p> <p>1. Assistance to Firefighters-Fire Prevention & Safety grant, <i>that application period has passed</i>. That would have been submitted by the fire departments, and amounts are specific to the request.</p> <p>2. Target Grant Program. Amts. specific to request not to exceed \$2500-5,000. Request made to FHFD to review needs and submit list of equipment/supplies necessary to support the Farmington Area schools CPR initiative. Alschult has received a list of necessary equipment from Wecker. Wecker requested Alschult contact him to advise of the next steps.</p> <p>Child Safety Kits: Suggested that Kits be offered at the car seat inspections scheduled for August 22nd. Tim Tutak will contact Alschult.</p> <p><u>MISC</u></p> <ul style="list-style-type: none"> • G.E. Smith Softball Tournament fundraiser August 8-9 @ Founders Sport Park. Starts at 9AM. Invited EPC to have a table. • The National League of Cities Safety Committee is holding a Leadership Academy on Justice Reform on Sept. 23 in Minneapolis, MN. FH was selected one of 10 communities from around the country to attend with all expenses paid. • Szymusiak has discovered a new technology called Lassy Project which he thought might have value with the Neighborhood Watch programs. This app can be used to get information out to trusted friends and family within minutes of a child or senior who goes missing. Both Szymusiak and Neufeld expressed concern on privacy and security of using and Neufeld emphasized the need for us to vet the Lassy Project before including it in PreparAthon! Jackson asked Szymusiak to research and Warthman volunteered to also research. 	
11	ADJOURNMENT	Next month's meeting will be convened at the Viewpoint Room upstairs from our usual room.	Meeting adjourned at 6:20 PM.