

MEETING MINUTES
CITY OF FARMINGTON HILLS
HISTORIC DISTRICT COMMISSION
February 13, 2019

CALLED MEETING TO ORDER: CHAIRMAN KEN KLEMMER 7:30 p.m.

MEMBERS PRESENT: Ken Klemmer, Bryan Brincat, Steve Olson, Lisa Martin and John Trafelet

OTHERS PRESENT: Angeline Lawrence, HDC Liaison. Wedad Ibrahim.

MEMBERS ABSENT: Paul Sewick

APPROVAL OF AGENDA:

MOTION BY: TRAFELET
SUPPORT BY: OLSON

TO APPROVE AGENDA OF FEBRUARY 13, 2019

MOTION CARRIED: 5-0-0

NEW BUSINESS:

A. ANNUAL REPORT: REVIEW AND REVISION

Commission reviewed draft 2018 Annual Report in the new State Historic Preservation Office (SHPO) format as prepared by Liaison Lawrence. Additions suggested: the Beautification Award, efforts to preserve the Simmons House and Sarah Fisher Home campus, and cooperative efforts promoting workshops in concert with Preservation Farmington.

Goals for 2019 to include Oral / Video Histories program, reconnaissance survey, workshops on HDC & You (Certificate of Appropriateness/Permitting 101), install new Historic Marker and Commissioner Training.

B. CERTIFIED LOCAL GOVERNMENT 2018 SURVEY RESULTS

CLG Evaluation Report, draft developed by Liaison Lawrence, provided for review with 'Corrective Actions' (from SHPO) noted.

C. RESIGNATION OF COMMISSIONER MICHAEL HEGARTY – HDC VACANCY

Resignation regretfully accepted. Wedad Ibrahim introduced herself and provided credentials as potential commissioner; Commissioners encouraged her to formally submit letter to the Mayor.

D. ELECTION OF VICE-CHAIR

Commissioner Trafelet nominated Commissioner Bryan Brincat to serve as Vice-Chair on the HDC. Commissioner Olson seconded the nomination. Commissioner Brincat accepted the nomination. Commissioners voted to elect Commissioner Brincat as Vice Chair.

Motion to elect Bryan Brincat as Vice Chair of the Historic District Commission (following the resignation of Michael Hegarty).

MOTION BY: TRAFELET
SUPPORT BY: OLSON

TO ELECT COMMISSIONER BRYAN BRINCAT AS VICE CHAIR OF HDC FOLLOWING THE RESIGNATION OF MICHAEL HEGARTY.

MOTION CARRIED: 5-0-0

OLD BUSINESS

A. SUBCOMMITTEE UPDATE REGARDING 2019 HALSTED ROAD CONSTRUCTION AND WEST CEMETERY

Subcommittee reported on meeting with Elite Fence; fence samples provided for review / discussion.

Motion to accept the recommendation of the Subcommittee for replacement of the West Cemetery wrought iron fence: aluminum fence (‘residential’) with 2” end posts with ball caps, 5/8” intermediate posts with cast pressed-on finials, height to match existing fence, and with a black textured powder coat. Work will be done in accordance with Secretary of Interior Standards for Rehabilitation: #2 & #5.

Recommendation that when wrought iron fence is removed from the Halsted cemetery it could be stored and used for ‘short term’ replacement and/or restoration at the Utley Cemetery.

MOTION BY: OLSON
SUPPORT BY: TRAFELET

TO APPROVE THE RECOMMENDATION OF THE SUBCOMMITTEE FOR REPLACEMENT OF THE WEST CEMETERY WROUGHT IRON FENCE: ALUMINUM FENCE (‘RESIDENTIAL’) WITH 2” END POSTS WITH BALL CAPS, 5/8” INTERMEDIATE POSTS WITH CAST PRESSED-ON FINIALS, HEIGHT TO MATCH EXISTING FENCE, AND WITH BLACK TEXTURED POWDER COAT. WORK WILL BE DONE IN ACCORDANCE WITH SECRETARY OF INTERIOR STANDARDS FOR REHABILITATION: #2 & #5.

RECOMMENDATION THAT WHEN WROUGHT IRON FENCE IS REMOVED FROM THE HALSTED CEMETERY IT COULD BE STORED AND USED FOR ‘SHORT TERM’ REPLACEMENT AND/OR RESTORATION AT THE UTLEY CEMETERY.

MOTION CARRIED 5-0-0

B. SUBCOMMITTEE UPDATE OF ORAL HISTORIES PROJECT

Lisa Martin provided update: continuing developing goals and scope, reconnect to coordinate with Historical Commission. Recommendation to fund participation in the ‘Oral History 201’ History Skills Workshop sponsored by the Historical Society of Michigan on May 17. Liaison Lawrence to investigate opportunity for group to use a conference room at City Hall for the group to participate remotely (i.e., online) in the workshop

MOTION to support funding for up to four (4) HDC Commissioners at \$79.99 each.

MOTION BY: MARTIN

SUPPORT BY: BRINCAT

TO APPROVE FUNDING FOR UP TO FOUR (4) HDC COMMISSIONERS AT \$79.99 EACH TO ATTEND ORAL HISTORY 201 WORKSHOP ON MAY 17, 2019.

MOTION CARRIED 5-0-0

POINTS OF INTEREST/UPDATES

1. HISTORICAL COMMISSION RENOVATION OF HERITAGE MUSEUM

Liaison Lawrence provided update: The Historical Commission is seeking to renovate the Heritage Museum; work will improve display opportunities, improve ADA (barrier free) access, etc. without change the structure footprint. The Historical Commission has pre-met with Parks and Recreation and Planning. Once plans are developed they will be brought to the HDC for review.

2. RECONNAISSANCE SURVEY

Survey confirmed for Saturday, April 13, 9 -11 am. Discussed surveying Sections 21, 22, 23. Liaison Lawrence volunteered to preview #21; Commissioners Brincat and Olson to preview #22 & 23 to speed the process.

CORRESPONDENCE:

Correspondence was distributed by Liaison Lawrence.

PUBLIC COMMENT:

None

COMMISSIONER COMMENTS:

None.

APPROVAL OF MINUTES:

Minutes from January 9, 2019 meeting were approved as presented.

MOTION BY: BRINCAT
SUPPORT BY: TRAFELET

TO APPROVE THE MINUTES OF THE JANUARY 9, 2019 HISTORIC DISTRICT
COMMISSION AS PRESENTED.

MOTION CARRIED: 5-0

ADJOURNMENT:

Chairman Klemmer declared the meeting adjourned at 9:13 p.m.

KEN KLEMMER – CHAIR

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