



OFFICE OF CITY CLERK

HOME DAY CARE REGISTRY

_____ INITIAL \$150.00

_____ RENEWAL
(No Fee)

Business Name/DBA _____

Business Address _____ Farmington Hills, MI _____

Business Phone # _____

Owners Name _____ Phone # _____

Owners Address _____

Hours of Operation _____

Emergency Contact _____ Phone # _____

Are you licensed with the State of Michigan? YES _____ NO _____

State Day Care License No. _____ Expiration Date: _____

Number of children _____ Ages of Children: _____

Do you use/store any toxic/hazardous materials? YES _____ NO _____
(If yes, please provide a listing of toxic/hazardous materials used on separate sheet and indicate where they are stored)

PLEASE ATTACH A COPY OF YOUR STATE LICENSE OR
PROOF OF APPLICATION TO THE STATE

FOR OFFICE USE ONLY

FOR INITIAL APPLICANTS ONLY:

Inspected By: _____ Approval Date: _____
Building: _____
Fire: _____
Zoning: _____

STATE LICENSED DAY CARE HOMES

SECTION 34-2 OF THE ZONING ORDINANCE – DEFINITIONS:

State-licensed day care home means a private home that is licensed by the State of Michigan pursuant to applicable laws for the operation of a child day care home and in which not more than twelve (12) minor children are given care and supervision for periods of less than sixteen (16) hours a day unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage or adoption. State-licensed day care home includes a home in which care is given to an unrelated minor child for more than four (4) weeks during a calendar year.

34-4.16 STATE-LICENSED DAY CARE HOMES

State-licensed day care homes shall be permitted subject to the following conditions:

1. The state licensee shall occupy the dwelling as a residence and shall operate the day care home.
2. The licensee shall register with the city clerk upon commencing operation and on an annual basis each January thereafter, and the licensed premises shall be subject to a fire and building department inspection and shall provide a smoke detector in all daytime sleeping areas and otherwise comply with applicable building and fire codes.
3. The hours of operation shall be limited to the period between 6:00 a.m. and 10:00 p.m.
4. No sign accessory to the home shall be permitted.
5. The state licensed day care home shall not be located closer than seven hundred fifty (750) feet from another licensed day care home. The distance required above shall be measured from the respective point on each property line that is nearest to the other. This subsection 5 shall not apply to any state licensed day care home existing as of the date of enactment of this Section 34-4.16 [October 24, 2005].
6. No more than one (1) employee shall be permitted on the premises at any time, and any vehicle owned by such employee must be parked in an approved paved or graveled area on the premises. The above limitation on the number of employees does not include immediate family members of the licensee that are employees and occupy the dwelling as his/her permanent residence.
7. If the day care home is located on a major or secondary thoroughfare, the driveway shall be designed so that vehicles can exit the site without having to back onto the major or secondary thoroughfare.