

CITY OF FARMINGTON HILLS
 31555 ELEVEN MILE ROAD
 FARMINGTON HILLS MI 48336
 (248) 871-2540

SUBDIVISION OF LAND – PLAT APPLICATION

PLAT #: _____ DATE RECEIVED: _____ RECEIVED BY: _____

OWNER: _____	APPLICANT: _____
ADDRESS: _____	ADDRESS: _____
CITY/STATE: _____	CITY/STATE: _____
PHONE: _____ ZIP: _____	PHONE: _____ ZIP: _____
SIGNATURE: _____	SIGNATURE: _____
e-Mail: _____	e-Mail: _____

SITE CHARACTERISTICS

NAME OF SUBDIVISION: _____ SIDWELL #: 23- _____
 LOCATION OF PARCEL: _____
 PARCEL SIZE: _____ NO. OF LOTS: _____ ZONING DISTRICT: _____

TENTATIVE APPROVAL OF PRELIMINARY PLAT REQUIREMENTS FOR SUBMITTAL (City Code Chapter 27, Section 27-38)		Planning Office Use ()
1.	Proof of Ownership: Title Insurance or Purchase Agreement	
2.	Eight (8) copies of Preliminary Plat	
3.	Fifteen (15) reduced 11" x 17" copies of Plat	
4.	Three (3) copies of Tree Survey	
5.	Two (2) copies of Tree Survey Superimposed on Plat	
6.	Eight (8) copies of Open Space Plan (if applicable), & Fifteen (11 x 17)	
7.	One Cost Estimate for Open Space Plan (if applicable)	
8.	Application Fee: \$	
9.	CONVENTIONAL PLAT (_____) OPEN SPACE PLAT (_____)	

TENTATIVE APPROVAL BY PLANNING COMMISSION:

DATE APPROVED: _____ **DENIED:** _____

(School board acknowledgement _____)

FINAL APPROVAL OF PRELIMINARY PLAT REQUIREMENTS FOR SUBMITTAL (City Code Chapter 27, Section 27-39)		Planning Office Use ()
1.	Letter to Director of Planning & Community Development requesting to be placed on City Council Agenda.	
2.	Six (6) copies of revised Preliminary Plat (if revised).	
3.	Two (2) copies of Superimposed Tree Survey (if revised).	
4.	Six (6) copies of revised Open Space Plan (if revised) , One (8½ x 11), Nine (11 x 17)	
5.	One (1) Cost Estimate for Open Space Plan (if revised).	
6.	Approval of Required Authorities to be submitted to Planning Office:	
	(a) County Drain Commission	
	(b) County Road Commission	
	(c) County Plat Board	
	(d) Department of Environmental Quality	
	(e) Department of Transportation	
	(f) County Health Department	

FINAL PRELIMINARY APPROVAL BY CITY COUNCIL:

DATE APPROVED: _____ **DENIED:** _____

FINAL PLAT APPROVAL REQUIREMENTS FOR SUBMITTAL (City Code Chapter 27, Section 27-40)		Planning Office Use ()
1.	Letter to City Clerk requesting to be placed on City Council Agenda.	
2.	One (1) copy of Mylar of the Final Plan.	
3.	Four (4) paper copies of Final Plat.	
4.	Route sheet of Government Agency approvals.	
5.	Letter of approval from City Attorney.	
6.	Letter of approval from Engineering.	
7.	Mylar fee: \$	
8.	Monuments: \$	
9.	Stakes: \$	

FINAL PLAT APPROVAL BY CITY COUNCIL: DATE APPROVED: _____ **DENIED:** _____